

DATE: December 9, 1980

TO:	Fred Christie	Bob Jackson
	Mark Anderson	Bob Miller
	Gary Foster	Carl Tatlow
	Harmon Hall	Jim Beck
	Tom Eversole	Don Guthrie
	Bud Hansen	

FROM: H. Russell Painter

SUBJECT: INSURANCE, FOLLOW-UP INFORMATION

To those of you in Alaska, the ADL210 report for workman's comp. claims should be sent to the attention of Margaret Ripley at the Providence of Washington address supplied to you. She can also be your contact in calling in for information etc. on W/C injuries. Our Workers Comp. Policy Number with Prov-Wash is WC-929917 and should be placed on the upper left corner of these forms prior to their distribution.

Since Prov-Wash has only the one Alaska address and office, all claims that are phoned in should have this phone-in information noted on all paperwork that is submitted after the phone calls are made. They will be using the services of independent adjusters for liability claims in those areas outside of Anchorage. Prov-Wash people will notify you in these cases, after the incident is reported to them.

All property damage claims of the "broken-windshield-with-an-LTI-Rock" category should be referred directly to the F.S. James address supplied to you.

Attached, for use by all stations, is a supply of forms which must be used for reporting any liability claim. All of these liability claims should be marked to the attention of Glenn C. Smith.

If you have any questions, don't hesitate to drop me a note or call.

HRP/bp

cc: Jim Jansen
Dick Korpela
Don Jenkins
Bill Scates, Jr.